



### When to use this form

Fill in this form if there's any Inheritance Tax to pay and you're applying for a reference.

**You'll need to apply for the reference number at least 3 weeks before you make a payment.**

You must fill in all the details we ask for or we may not be able to allocate a reference. We'll send the reference to you by post, so make sure you fill in all your details.

We advise you to send your cheque separately to any other forms or letters you need to send HM Revenue and Customs. If you send anything else with your cheque, your payment might be delayed.

### If you need help

For more information, go to [www.gov.uk/inheritance-tax](http://www.gov.uk/inheritance-tax) or you can phone the Inheritance Tax Helpline on 0300 123 1072.

If you're calling from outside of the UK phone +44 300 123 1072.

### Where to send this form

Please send the completed form to:  
Inheritance Tax  
HM Revenue and Customs  
BX9 1HT

## Tell us who has died

<p><b>1 Surname</b> use capital letters</p> <input type="text"/>	<p><b>5 National Insurance number</b></p> <input type="text"/>
<p><b>2 First names</b></p> <input type="text"/> <input type="text"/>	<p><b>6 Date of death</b> DD MM YYYY</p> <input type="text"/>
<p><b>3 Any other names the deceased was known by</b></p> <input type="text"/>	<p><b>7 Country in which you'll be applying for probate or confirmation</b> Enter 'X' in one box</p> <p>England or Wales <input type="checkbox"/></p> <p>Northern Ireland <input type="checkbox"/></p> <p>Scotland <input type="checkbox"/></p> <p>Grant not required <input type="checkbox"/></p>
<p><b>4 Date of birth</b> DD MM YYYY</p> <input type="text"/>	

## Tell us who to contact

<p><b>8 Surname or company name</b> use capital letters</p> <input type="text"/>	<p><b>11 Your reference if any</b></p> <input type="text"/>
<p><b>9 First names</b> if applicable</p> <input type="text"/> <input type="text"/>	<p><b>12 Your phone number</b> - in case we need to contact you</p> <input type="text"/>
<p><b>10 Address</b> - the reference will be sent to this address</p> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Postcode	