**IN THE HIGH COURT OF JUSTICE**

**FAMILY DIVISION**

**DISTRICT PROBATE REGISTRY AT [name of District Probate Registry]**

**In the estate of JOHN SMITH deceased**

To: Joan Smith, 11 Anytown, Anystreet AN1 0AA

TAKE NOTICE THAT:

1. John Smith of 11 Anytown, Anystreet AN1 0AA died on 1st March 2016 having made his last Will dated the 11th March 2006 (the “Will”).
2. James Smith of 1 Anystreet, Anytown AN1 0AA and you Joan Smith are named as executors in the Will.
3. James Smith has made an application for a grant of probate in this estate with power to apply for a grant to be reserved to you as the other executor.

Dated:

Signed:

James Smith